

NON-PROFIT USE OF SCHOOL FACILITIES

It is the intent of this policy to identify use of Wellpinit School District Facilities.

The Wellpinit School Directors subscribe to the belief that the public school is owned and operated by and for the district patrons. The public is encouraged to use school facilities, but shall be expected to contribute to the cost of such use.

The superintendent is authorized to establish procedures for use of school facilities, including rates, supervisory requirements, restrictions, security, etc. For rate purposes, organizations seeking the use of school facilities have been divided into three categories:

- School Related Organizations: Groups whose main purpose is to promote the welfare of boys and girls educationally.
- Non-community and non-profits Organizations: Groups whose main purpose is to use school facilities for lectures, college courses, adult education, entertainment, and political events.
- Commercial, Festival, or Private and Public Sporting Events Organizations: These groups usually have a cost or charge for entry to events or service. The district would prefer such organizations to use commercial or private facilities. However, district facilities may be rented with proper supervision and security.

District and school related service, including curricular and co-curricular functions, retain first priority in use of all district facilities.

THE FOLLOWING APPLICATION FOR USE OF WELLPINIT DISTRICT FACILITIES WILL BE APPROVED SUBJECT TO THE FOLLOWING REGULATIONS:

1. Any group, or individual, using the facilities **ACCEPTS RESPONSIBILITY** for damage done to district property and shall reimburse the district for any such damage.
2. Only those facilities which are listed in the application will be used by the applicant group.
3. Smoking is not permitted on school property. Groups or individuals using school facilities accept responsibility for enforcement of this state law.
4. The applicant shall obtain proper authorization by a school designee.
5. The district reserves the right to cancel, upon short notice, any meeting or activity at its discretion.
6. Groups and/or individuals using school facilities agree to protect and to indemnify for cost, legal and other expenses of the district, its officers, directors and agents from all claims, liabilities, or suits related to, or arising from, acts or omissions of such groups and/or individuals, in connection with the use of any such school facilities.
7. One key will be provided to the teacher of this class and shall be returned once class is finished for the quarter.
8. No children shall be left unsupervised at any time while school facilities are in use.

Wellpinit School District

APPLICATION AND AGREEMENT FOR USE OF WELLPINIT SCHOOL FACILITIES

GROUP & PERSON MAKING REQUEST: _____

TYPE OF ACTIVITY: _____

PERSON RESPONSIBLE: _____

ADDRESS: _____

TELEPHONE NUMBER: Home: _____ Work: _____

DATE(S)/TIME REQUESTING: _____

Until: _____

FACILITY DESIRED (gym, kitchen, classroom):

IS ACTIVITY OPEN TO PUBLIC? YES [] NO []

IS THERE A CHARGE FOR ATTENDING? YES [] NO []

IF YES, HOW MUCH PER PERSON? \$ _____

SPECIAL NEEDS?: _____

SIGNATURE OF PERSON MAKING REQUEST:

Agrees to abide by the regulation and all other terms of this agreement.

Date: _____

OFFICE USE ONLY

YES	NO	
[]	[]	Cleaning/damage
[]	[]	Adequate supervision provided
[]	[]	No conflict with requesting date(s)
[]	[]	Approved

SIGNATURE OF APPROVING SCHOOL OFFICIAL:

1) SERVICE COORDINATOR _____

2) FACILITIES COORDINATOR _____

3) BUSINESS OFFICE _____

DATE: _____