



WELLPINIT SCHOOL DISTRICT #49

PO Box 390 / 6270 Ford-Wellpinit Road Wellpinit WA 99040
Telephone: (509) 258.4535 Fax: (509) 258.7378

CHAPERONE RESPONSIBILITY GUIDE

All student activities shall have an adult as a supervisor. The adult shall be a school district employee or designee by the school superintendent. All student travel and activities shall be approved for travel by the school district superintendent or school principal. The chaperone for any student activity shall adhere to the following:

1. Assumes responsibility for students in their charge at all times. Students shall be supervised at all times and never left alone.
2. Students shall follow all school rules when on travel status.
3. Ensure parent permission forms are completed and signed by each student attending an out-of-school activity. The form shall include a medical release signed by the parent.
4. Ensure and enforce student discipline and appropriate behavior at all times.
5. Maintain personal and professional conduct commensurate with the highest ideals of the Wellpinit School District.
6. Refrain from all alcohol consumption and not frequent an establishment that serves alcohol when on a school sponsored activity.
7. Is familiar with all pertinent rules, regulations, policies, and procedures of the school district staff handbook and student handbook.
8. Report any infraction of school rules to a school administrator at the first opportunity.
9. Have a contingency plan should an unforeseen circumstance be encountered.
10. Have in his/her possession a valid driver's license.
11. Adhere to any other duties, pertinent to the activity that may be required.

Signed: _____ Date: _____

Administrator: _____ Date: _____